



By-Laws

South Jersey Camaro Car Club By-Laws

Amended: November 9, 2018

Article I – NAME AND PURPOSE

Section 1: Club Name. The name of the organization shall be South Jersey Camaro Car Club

Section 2: Purpose. The South Jersey Camaro Car Club is organized to educate, promote and encourage participation in the ownership, preservation, rebuilding, restoration, and remodeling of antique, old model(s), newer model, and unique Chevrolet Camaros/Pontiac Firebirds through, Civic, Benevolent, Charitable, Social and Fraternal Functions and Endeavors. As such, this organization supports charitable organization and the local communities while promoting goodwill and togetherness.

Section 3: Upon dissolution of the organization, all remaining assets must be used exclusively for exempt purposes such as charitable, religious, educational, and/or scientific purposes, such as local veteran non-profit organizations. (after overhead costs)

Article II – DUES

Section 1: Membership annual dues shall be payable for each year. Dues cover membership for an individual, couple and or family will be \$25.00 per year. Dues will be renewed for the following year by December 31 of the current year.

Section 2: Active duty military to include National Guard, Reserve Component shall be exempt for yearly membership dues. Must currently own a Camaro or Firebird for this exemption to apply and only applies to the individual service member. Proof of Service is required. Veteran will be given a discount on membership of \$15.00 per year. Veteran must show proof of service retirement identification card.

Section 3: In order to nominate, be nominated for an officer position, and vote during our election process, each member must be a member in good standing with dues paid in full for the current year from December 31.

Article III – MEMBERSHIP

Section 1: Membership in this organization shall be open to any individual who own or interested in the hobby of motor vehicles, with emphasis on the Chevrolet Camaro or Pontiac Firebird.

Section 2: Membership is accepted when (1) membership application is submitted: (2) Membership dues are paid in full and (3) individual possesses a valid driver's license, and motor vehicle insurance as

required by the respective state. When the aforementioned are accomplished, an individual is considered as an "Active/Voting" member.

Section 3: Members are expected to conduct themselves in a manner favorable to the organization and its purpose, especially when visibly expressing their membership.

Section 4: Any member may be suspended or removed from the organization at the discretion of the BOARD OF OFFICERS by a majority vote based on conduct that disrupts the good order of the club activities.

Section 5: A membership, as used in these By-Laws, consists of two (2) family members, with a valid driver's license. The member can be, husband, wife, significant other or one Adult (member)and/ or child with a valid driver's license. Other family members, such as children are welcome to participate in events but are not considered as "Active/Voting" members.

Section 6: All new members will be provided a copy of the South Jersey Camaro Club By-Laws and will be required to sign a hand receipt stating they have received, read and agreed to the by-laws of the club. The receipt will be maintained by the Secretary.

Article IV – MEETINGS

Section 1: Monthly Meetings. The dates of the regular monthly meetings are scheduled for the first Wednesday of each month start February to November. The determined time for meetings is 7:30pm. The location for the monthly meeting shall be published to the members prior to the meeting.

Section 2: Special Meeting. Special meeting may be called by the officers or Board members when deemed necessary to conduct the business of this organization.

Section 3: Notice. Notice of change in meeting location or date and special meeting shall be given to each "active/voting member by telephone, email, web site or Facebook member only page as soon as possible. **Officers have the right to change meeting as any given time.**

Article V – MONTHLY MEETING ORDER OF BUSINESS

The monthly meetings will use the Roberts Rule of order to maintain a proper Meeting environment

Call to order (sergeant of Arms)

Roll call or Sign-on sheet of present members

Reading of minutes from last meeting if called for

Announcements

Officers reports

Committee reports when applicable

Special Orders – important business previously designated for consideration at meeting

Unfinished or new business

Adjournment

Article VI - OFFICERS

Section 1: The initial Officers of the Club shall be as follows:

President, Vice President, Secretary, Treasurer, Sergeant of Arms, Club Liaison

Section 2: Election of officers Nomination of officers will take place as the last item of business at the October meeting. Election(voting) of new officers will occur as the last item of business at the November meeting of the club, if there are no opposing candidates, the current officers will remain in position with 'yes' vote from the eligible voting members present at the meeting. During the November meeting, the election of officers shall be conducted by a simple majority of the "Active/Voting" members of the club. If there are no opposing candidates, the voting shall occur with a show of hands indicating agreement of the position, if there are opposing candidates, ballots shall be provided for anonymous voting.

During the Election of Officers, any nominated member in good standings (attends monthly meeting and attends club sponsored events) may run for one position. If any member is nominated for more than one (1) officer position, the nominated member must make a choice for the Office to run.

Section 3: ONLY IF NEEDED. All incoming officers will be asked to provide a signed detailed information form that allows for searches to be performed. The information collected on this form may be used for a background check report.

Section 4: TERMS Officers shall serve a **term of 2 years** and may be re-elected for consecutive terms. A year is defined as: January 1 through December 31. While serving the Club, Officers are exempt from dues during their terms.

Section 5: RESPONSIBILITY. It is the responsibility of the officers to conduct all the business of the organization in a proper manner.

Section 6: RESIGNATION, TERMINATION. Resignation by an officer must be in writing and received by the secretary. An Officer may be removed from office by a vote of the Board Members.

Section 7: VACANCIES. When a vacancy of an Officer exists, nomination for new Officer may be received from the "Active/Voting" members in attendance at the following month meeting. These nominations will be sent out in the Monthly Newsletter and Facebook (members only page) to all "Active/Voting" members and will be voted upon at the next monthly meeting. The Vacancy will be filled only to the end of the vacated Officers Terms.

Section 8: CONFLICTS OF INTEREST. Whenever an officer has a financial or personal interest in any matter coming before the board of directors, the affected person shall fully disclose the nature of the interest and with from discussion, lobbying and voting on the matter. Any Transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested directors determine that it is in the best interest of the corporation to do so. The minutes of the meeting at which such votes are taken shall record such disclosure, abstentions, and rationale for approval.

Section 9: **PRESIDENT.** Shall be the spokesperson of the organization and ensures that the club operates within the bylaws established by the membership. The president shall make all decisions on club purchases and changes within the organization with final approval if needed by the board. The

President will conduct the monthly meeting, organize club shows and work with organizations for donations. The president has the right to call special meetings if the situation warrants. The President shall actively work with the Treasurer on establishing operating budgets for Club functions and act as a co-signer for club checks. Event information shall be posted on member only page by any officer.

Section 10: **VICE PRESIDENT.** Shall assume the responsibilities of the President in his/her absence. The Vice President shall provide members with information regarding monthly car events and upcoming shows the members may choose to participate in. The Vice President shall setup all scheduled monthly meetings. Vice President shall appoint committees for club events such as Club Barbeque and Club Holiday party. All information for these events will be to be sent to CLUB LIAISON to post on Social media, in the club newsletter and emailed to the membership. Event information shall be posted on member only page by any officer.

Section 11: **SECRETARY.** Shall record the minutes of club meetings and keep historical records. The secretary shall read the minutes from the previous meeting. The secretary shall provide minutes to the officers before the next meeting. The secretary shall handle club correspondence, new member registration, post new member announcements on Social Media and email to the membership. The secretary shall provide the Webmaster with all email information to be update in the club email address book.

Section 12: **TREASURER.** Shall have the care and custody of all monies belonging to the organization, will be responsible for developing and reviewing fiscal procedures along with presenting monthly and annual status of finances to the membership. The Treasurer is designated as the only required signature for check writing. The Treasure shall finalize all financial agreements for car events. The Treasurer shall be the custodian of all Financial records. The Treasurer shall be responsible for all Tax statements for the organization. The Treasurer shall actively work with the President on establishing operation budgets for club functions.

Section 13: **SERGEANT AT ARMS.** Shall be responsible to provide a safe environment for all members at all times during monthly meetings and at club events. The Sergeant at Arms will act as liaison for the club with facility security when provided at club sponsored and non-club sponsored show, cruises and events for members. The Sergeant at Arms will start and end all monthly meeting.

Section 14: **CLUB LIAISON.** The Club Liaison will work with the president to provide the club with a monthly newsletter. The Club Liaison shall assist in all club communications. The Club Liaison shall assist in posting events and news provided to him/her from any officer, to social media and email. The Club Liaison or his/her designee shall be responsible for recording all car judging results during Club Car shows. (secretary or treasurer as backup)

Article VII: **CODE OF CONDUCT**

Section 1: All members will conduct themselves at all meetings, shows, events, cruises, etc... in a fashion befitting good taste and etiquette.

Section 2: All members will be responsible for the conduct of their guests attending functions and activities.

Section 3: All members are encouraged to participate in shows, cruises and other events, and to present the finest image possible of the club.

Section 4: Use of the club name, logo and other club material for private use or gain is prohibited. Any such use must be approved by the officers.

Section 5: All club logos, materials, or other products developed over the course of the time by any individual pertinent to the business or function of the club are to be the property of the South Jersey Camaro Club.

Article VIII VOTING

Section 1: Right Members must be present at the meeting at which items are presented to the member for a vote.

Section 2: At all meeting, except for the election of officers, voting shall be by voice or a show of hands. For the election of officers, voting shall be by ballot and counted by no less than two non-candidate members.

Section 3: All major decisions that will have impact on items such as finances or event dates shall be presented during the monthly meeting to the membership for voting. Voting can be conduct at that time or at the following monthly meeting pending on time frame.

Section 4: Each member is allowed a maximum of one (1) "Active/Voting" members; equating to one (1) vote.

Section 5: To be eligible to vote, members must to in good standings with dues paid in full for one year.

Article IX COMMITTEES

Section 1: The club may create committees as needed, such as fundraisers, annual car shows, public relations etc...

Section 2: Each committee will be appointing a chair. The Chair will act as the focal point for the reporting status of the committee, to the point of contact for information or questions.

Section 3: Committees are to research their assigned tasks and make recommendations to the membership for voting.

Article X FINANCES

Section 1: A majority of the profits from fund raisers, Annual car Show will be provided to a designated charitable beneficiary

Section 2: No officer shall for reason of his office be entitled to receive any salary or compensation.

Section 3: All collected funds are to be verified by 2 officers or 1 officer and a member for deposit at the time of the monies received at all times. This includes show and meetings.

Section 4: One signature only is required for check issuing (See Treasure duties). Any check written over \$500.00 will be reported to the club during the next meeting.

Section 5: Records of finances will be maintained for 7 years for auditing purposes (see Treasure duties). The Treasurer is responsible for filing all tax renditions after review by the Officers and Board members.

Section 6: Three members will review the financial status of records at the beginning of each fiscal year (January)

Section 7: An original receipt is required for any reimbursements to club members. Reimbursement receipts are to be given to the treasure

Section 8: All club dues are to be given to Treasurer and/or the President only

Article XI AMENDMENTS

Proposed amendments will be sent out with the quarterly newsletter (email, web site or member only Facebook page). These Bylaws may be amended by a majority vote of the quorum of the "Active/Voting" members in attendance at the next scheduled meeting or "special" meeting following notification of proposed amendment(s).